

GOVERNMENT OF TELANGANA  
ABSTRACT

ITE&C Department – Surrender Leave – Smt.T.Padma Sundari, Deputy Secretary to Government, ITE&C Department – Permission to surrender 15 days Earned Leave for encashment during the Financial Year 2019-2020 – Orders – Issued.

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INFORMATION TECHNOLOGY, ELECTRONICS AND COMMUNICATIONS (ADMN) DEPARTMENT  
G.O.Rt.No. 1  
Dated: 17-01-2020  
Read the following:-

1. Circular Memo No.14781-C/278/FR-1/2011, Finance (FR-I) Department, DT: 22-06-2011.
2. Application of Smt.T.Padma Sundari, Deputy Secretary to Government, ITE&C Dept., DT: 03.01.2020.

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**ORDER:-**

In terms of the orders issued in the reference 1<sup>st</sup> read above, Smt.T.Padma Sundari, Deputy Secretary to Government, ITE&C Department is hereby permitted to surrender 15 days of Earned Leave for encashment w.e.f 02-01-2020 during the Financial Year 2019-20.

2. Certified that the individual has last surrendered Earned Leave for encashment during the month of January 2019 (02.01.2019) during the Financial Year 2018-19. Necessary entries have been made in the Service Register of the individual.
3. After surrender of Earned Leave of 15 days now permitted, the individual is having 101 days of Earned Leave at her credit.
4. The Assistant Secretary to Government and Drawing and Disbursing Officer, ITE&C Department shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

JAYESH RANJAN  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
The Officer concerned.  
The Assistant Secretary to Government & Drawing and Disbursing Officer, ITE&C Department.  
The ITE&C (Claims) Department.  
The Deputy Pay & Accounts Officer, Telangana Secretariat Branch, Hyderabad.  
**Copy to:**  
The P.A. to Principal Secretary to Government, ITE&C Department.  
SF/SC

//FORWARDED::BY ORDER//

SECTION OFFICER